

Keytracker mechanical key cabinet

SETTING A NEW COMBINATION

IMPORTANT: The following steps must be performed while the door is wedged open.

The factory-set code is **2 and 4 pressed simultaneously, followed by 3**. This code should be changed as soon as the lock is installed.

1) Select a new code and write it down (some or all of the buttons may be used for your new code, pressed individually or simultaneously).

NOTE: Each button may be used only once.

2) Turn the outside thumb turn to the left (anti-clockwise) to the stop position and return it to the right (clockwise) slowly to the horizontal position. This will clear any random buttons previously depressed.

3) Enter the existing code.

4) Insert a Phillips-head screwdriver into the center of the combination change sleeve (fig 12-1). Gently turn to the right (clockwise) as far as it will go (approximately 3 mm). A slight click may be felt. Do not force - then return it fully to the left.

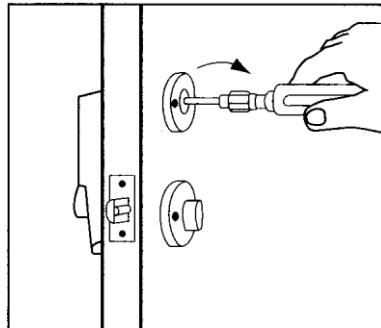
5) With the door still wedged open, enter your new code. Depress each button **fully** and release. (the buttons do not need to 'click')

6) Turn the outside thumb turn to the left (anti-clockwise) to the stop position and release. Enter the new code again and turn the latch to the right. Your combination should now be set – test it several times before closing the door!

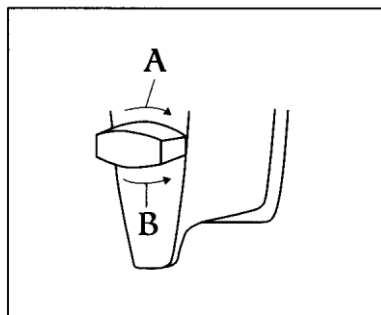
7) If a wrong combination is entered after the desired combination has been programmed into the lock, turn the outside thumb turn to the left (anti-clockwise) to the stop position and release. This will clear any previously depressed buttons. Enter the correct new combination. Turn the thumb turn to the right (clockwise) to the stop position and release. The thumb turn should rotate. The latch will be retracted flush with the door. The correct combination must be entered each time you want to unlock the door.

8) If, without entering the combination, you can retract the latch by turning the outside thumb turn to the right, it means that a step was done out of order and therefore no combination was entered. In this case, you must repeat Steps 1 to 7 but omit Step 3, as the lock does not have a combination.

Please note: These locks have not been known to fail, but if the above procedure is not followed **exactly** you will never be able to use your lock again! – Please take great care and, after changing the combination, **never close your cabinet before first testing the new combination setting at least twice.**



12-1.



12-2.