

KEY TRACKER .com

The Power of Traceability

## **Key & Equipment Control Software**

Key Control Software has been developed to keep track of all keys and equipment without the need of new cabinets or hardware. KCS is a simple, yet powerful, online key & equipment tracking web application.

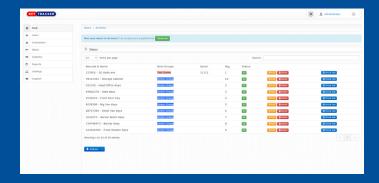


This software has been designed to keep track of any items that are regularly used & returned, although initially designed to keep track of keys, KCS now keeps track of all keys & equipment. Recording their movements in, out and even between sites. It can be used on its own or in conjunction with your existing operation and does not require its own computer, as it includes automatic back-ups & cloud hosting or may be installed on any local network. The bespoke web link gives easy and fast access using any smart device such as a PC, laptop, tablet and smartphone, worldwide.



## **Track Keys**

Key Control Software allows seamless integration with existing databases to import all staff and key information, producing detailed reports about all key & asset movements. Keys or assets must be 'Checked In' and 'Checked Out' of the application by any member of staff or authorised user, either manually, on their smartphone or with a barcode scanner. This will then create an audit trail of movements that can be monitored or exported, to show at-a-glance who has or had which keys or assets at any time.

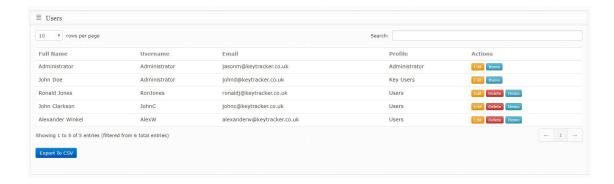


Keeping track of keys or assets is simple via the 'All Keys' tab. This feature shows all the current keys or assets from new to old, with information such as the "group" the keys or assets belong to, the status of the key or asset (checked in, checked out or with a contractor or client) and if a signature is required at the point of checkout.



## **Track Users**

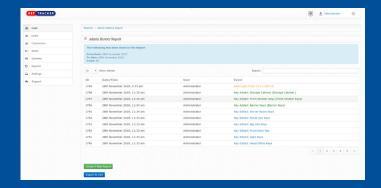
Keeping track of all the key users is simple too, via the 'All Users' tab. This feature shows all of the current users, their chosen profile information (such as mobile number) and exactly which keys or assets they are currently holding or have recently withdrawn.





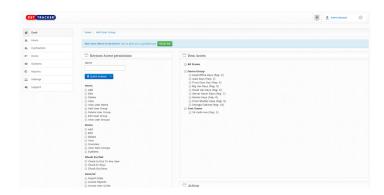
## Track Events & Build Reports

Keep track of all transactions across KCS with the 'Key/Asset Reports' report builder. This allows senior staff to create bespoke reports of user transactions, which could include anything from checking keys or assets in and out to adding or deleting a key, user or item. This feature also displays the time and date of every user that triggered the event, giving complete control and management over all keys & assets. KCS can also export these reports to CSV for later use in an excel document or for auto-emailing.





# **Complete Control**



Key Control Software includes the option to create users and user groups, controlling what users are able to do and which keys or assets they are allowed to access. This includes a variety of permissions and restrictions, from adding, editing and deleting keys/assets or users, or even restricting access to the Key Control Software settings.





### Modules

There are many additional modules that can also be used with Key Control Software, including the Signature Pad, Barcode Scanner, handover modules for off-site handover or issuing to a contractor or client. Adding an extra level of security and management to tracking your keys or assets. The handover module allows users to easily hand over a key set or asset, rather than check the keys or item in and then back out again to another user. The software will record the new user and create an entry in the audit trail that the handover process occurred, with time and date. This is especially useful if keys are to be handed over when drivers meet at another branch or site. If location services are turned on, the GPS position can also be recorded.





With the signature pad module, the pad or smartphone can work in conjunction with the software for proof of transaction. It features a touchpad & stylus and shows the signature on the computer screen. Adding an extra level of security and management to tracking your keys.

With the Barcode Scanner module enabled, users can scan the barcoded seal attached to any key or item to sign that key or item out. Further modules are available and can be turned on and off via our MODULES management portal.

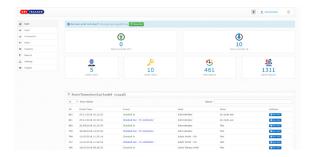


# **Simplicity**

The layout of **K**ey **C**ontrol **S**oftware is designed for ease and speed of use. Self-teaching software has helpful hints when hovering over any icon (can be switched off), so learning and getting used to the software takes very little time. KCS will become part of the daily routine, ensuring no more missing keys, tools or equipment.

The dashboard has been designed to show all important information at a glance and includes quick and easy links to the main pages within the software. There is also the option to view a 'guided tour' of the software to quickly answer any questions.



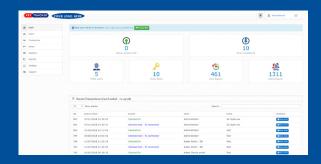




## Customisation

Key Control Software is completely customisable. From the maximum user count or key limit to the menu labels themselves; you can edit Key Control Software to suit your needs.

Add your own corporate branding to the software easily, to ensure that your brand image is consistently reflected throughout all applications and is bespoke to your business.



Key Control Software has been designed with simplicity in mind, so Keytracker developers continually ensure your cloud will work across all kinds of devices. This enables users to access the software on any device that can connect to the Internet, such as PC's, laptops, smartphones & tablets.



### **Editions**

#### Standard Edition

The standard edition is tailored for general use. For example, managing hotel keys or hospital assets, keys or items within a school building or generally just managing the movements of assets without any special requirements. This version allows you to add keys or assets using names, descriptions and allocate to key groups. This edition is perfect for the majority of customers.

### Vehicle PDI Edition - Used By Pre-Delivery Vehicle Inspection Centres

This edition of KCS is very different to other editions as it sets up in a different way, allowing the user to log pre delivery inspections for vehicles. Each part of the process can be recorded. When adding a vehicle you can record everything about it such as VIN, registration, colour, radio code, key code, build date, any extras, the branch that this vehicle is to be shipped to and much more. You can also record when the vehicle has completed a valet and quality control check. Everything is recorded into a simple to view report. The users and permissions in this edition have the same flexibility as other editions.

### Estates Department Edition - Used By Property Managers & Estate Agents

The estates edition of the soft ware has some extra features including:

- Recording property number information
- Properties sold section (marking properties as "sold" on checkout)
- Properties let section (marking properties as "rented" on checkout)
- Contractor alarms & client handover section.

### Key Holding Edition - Used By Security & Man-Guarding Companies

This edition records all information of key usage and changed seal numbers with alarm codes & other useful information.

### Weapon Zone Edition - Used By Ministry Of Defence

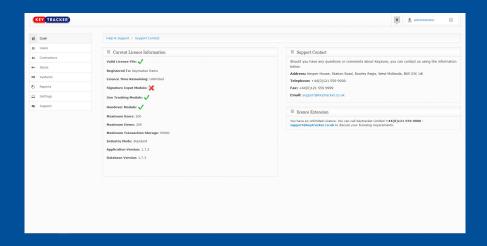
This edition has been tailored for recording movements of weapons within an armoury. Recording the weapon details, a picture of the weapon, any associated documents can also be linked to each individual weapon. Additional features include recording of safety checks, firing records, compatible ammunition and much more.

Build Your Own Edition - The Flexibility Of Your Cloud-Based Key & Asset Control System Is Unimited!



# Support

Our dedicated Keytracker specialists are here to support you and your business.



Please email any questions about the software or technical features for a fast response.

Sales@Keytracker.com





## KEY TRACKER

#### **Keytracker Ltd**

Station Road, Birmingham West Midlands, B65 OJY, UK Telephone: +44(0)121 559 9000 Fax: +44(0)121 559 9999 Sales@Keytracker.com www.Keytracker.com



